



躍動盛夏：校友運動賞 條款及細則

1. 參加資格

- 預約隊伍須有**最少兩名恒生大學社群成員**。大學社群成員包括香港恒生大學（「恒生大學」/「大學」）以及其前身恒生管理學院（「恒管」）和恒生商學書院（「恒商」）的校友、學生或教職員。
- **申請人必須為恒商 / 恒管 / 恒生大學校友**。
- 校友於簽場時請出示**電子校友證或恒生大學之友卡**以作核實身份。電子校友證將發送至申請場地的校友的電郵地址。

2. 預約安排

- 每位校友於活動期內最多可預訂球場**一節**。
- 名額有限，訂場將按先到先得形式處理，並視乎場地供應情況而定。本活動**恕不接受公眾申請訂場**。
- 成功申請者將收到恒生大學發展及校友事務處（「主辦單位」）發出的確認電郵，當中將列明按金付款安排。
- 所有訂場**不得轉讓**或轉配予其他人士或隊伍。
- 所有申請須於擬預約日**最少七日前**提交。

3. 確認及按金

- 預訂球場須繳付**可退還按金港幣 80 元**，如預約隊伍**缺席**，按金將**不予退還**。
- 申請人須在收到確認電郵**三日內及擬使用場地日前**繳清按金。如未能於指定時間內完成，有關預約可能會被**自動取消**，恕不另行通知。
- 每隊只可更改時段一次，能否更改將視乎場地供應情況而定。如未有預留足夠處理時間，或多次提出改期，恕不受理。

4. 場地及器材使用

- 場地可用於進行**羽毛球、匹克球或觸式網球活動**（使用一個羽毛球場），或**籃球活動**（使用半個籃球場）。
- 活動由**預約隊伍自行安排**，現場不設教練指導。
- 參加者須**自備球類、球拍及其他所需器材**。場地只會提供球網及籃球架。
- 使用者需於已預訂時段前段及後段各預留五分鐘予職員進行場地轉換。

5. 安全事項

- 參加者須自行保管活動期間的個人物品，發展及校友事務處對任何遺失或損壞概不負責。
- 參加者應按自身身體狀況量力而為，並遵守所有安全指引。
- 參加者在活動期間如感到不適或需要協助，請立即通知現場工作人員。

6. 食物及飲品

- 只可於**體育場外進食及飲用飲品**。
- 所有參加者均須遵守場地規則，並保持環境整潔。

7. 紀念品換領安排

- 每隊須提交最少一張活動期間拍攝的合照或自拍照。
- 提交照片後，參加者可獲發扭蛋代幣。
- 每位參加者只可獲發代幣一枚；如參加多於一個預約隊伍，亦只可獲發一次；每組最多可獲 10 枚代幣。

8. 拍照安排

- 活動期間，發展及校友事務處或會在現場拍照。
- 大學可能使用參加者提交的照片（包括自拍照）。
- 大學可能使用活動期間拍攝的照片作出版、宣傳或其他推廣用途。如參加者不同意上述安排，請於活動前通知大學。

9. 惡劣天氣安排

- 有關安排請按[此處](#)查閱。
- 如遇惡劣天氣，參加者可選擇退款或改期。改期申請須視乎場地供應情況而定，恕不保證。

10. 一般條款

- 參加者必須遵守《李兆基綜合大樓使用者須知》，並時刻遵從職員指示。詳情請參閱學生事務處體育部網頁 (<https://sao.hsu.edu.hk/our-services/pe/sports-facilities/>)。
- 有關預約僅供校友聯誼聚會之用，不得作商業或教學用途。
- 如有違反場地規則的情況，主辦單位有權暫停或終止任何預約。
- 參加者必須細閱此活動詳列的注意事項，報名申請一經遞交，參加者即確認並同意及接受有關本活動的條款及細則，及已閱讀並明白《[個人資料收集聲明](#)》。
- 發展及校友事務處保留隨時更改活動內容、條款及細則之權利，而毋須另行通知。如有任何爭議，發展及校友事務處保留最終決定權。如中、英文版本有任何歧異，概以中文版本為準。

查詢: 發展及校友事務處
(電話) 3963 5393

(電郵) alumni@hsu.edu.hk



Coming Home – Alumni Summer Sweat & Savour Terms & Conditions

1. Eligibility

- Each booking group must comprise **at least two members (including alumni, students or staff) of the University community** of The Hang Seng University of Hong Kong (“HSUHK”, “the University”), formerly Hang Seng Management College (“HSMC”) and Hang Seng School of Commerce (“HSSC”).
- **The applicant must be an alumnus/alumna** of HSMC/HSSC/HSUHK.
- Alumni are required to **present a valid Alumni e-Card or Alumni Affiliate Card** for verification upon check-in. The Alumni e-Card will be sent to the email address of the alumni applicant who applied for the court booking.

2. Booking Arrangement

- Each alumnus/alumna may reserve up to **one session** throughout the programme period.
- Bookings are limited and will be processed on a first-come, first-served basis, subject to court availability. This programme is not open for public booking.
- Successful applicants will receive a confirmation email from the Advancement and Alumni Affairs Office (“AAAO” / “organiser”) of HSUHK with details of the deposit payment arrangement.
- Bookings are **non-transferable** and cannot be reassigned to other individuals or groups.
- All booking applications must be **submitted at least seven calendar days** before the preferred booking date.

3. Confirmation & Deposit

- A **refundable deposit of HK\$80 per court** is required. In the case of **no-show**, the deposit will be **non-refundable**.
- The deposit must be settled **within three days upon receipt of booking confirmation and before the reserved booking date**. Failure to settle the deposit within the stated timeframe may result in the **automatic cancellation** of your booking without prior notice.
- Each booking group may request a change of session once only, subject to court availability at the Sports Hall. Late requests or repeated change requests will not be entertained.

4. Use of Facilities & Equipment

- The booking is available for **badminton, pickleball or touch tennis** on **one badminton court**, or **basketball** on **half a basketball court**.
- Activities are **self-organised by the booking group**. No on-site coaching will be provided.
- Participants should **bring their own balls, rackets or equipment**. Only nets and basketball stands will be provided.
- Users should allow 5 minutes for court setup before playing and 5 minutes to reinstate the court for the next session.

5. Safety

- Participants are responsible for the safekeeping of their personal belongings during the event. AAAO is not liable for any loss or damage.
- Participants should exercise within their own physical limits and observe all safety guidelines.
- Should any participant feel unwell or require assistance during the event, please inform on-site staff immediately.

6. Food & Drinks

- **Consumption of food and drinks is only permitted outside the Sports Hall.**
- Participants must observe all venue regulations and maintain cleanliness.

7. Souvenir Redemption Arrangement

- Each booking group must submit **at least one group photo (selfie)** during the session.
- Upon photo submission, participants may receive a **capsule toy token**.
- **Each participant may receive only one capsule toy token**, even if they join more than one booking group; maximum **10 tokens per group**.

8. Photo-taking

- During the event, the AAAO may take photographs.
- Photos submitted by participants (including selfies) may also be used by the University.
- The University may use photographs taken during the event for publication, publicity, or other promotional purposes. If participants do not consent to the above arrangement, they should notify the University prior to the event.

9. Adverse weather arrangement

- Please click [here](#) for the arrangement.
- In the event of adverse weather, participants may opt for either a refund or a rescheduled session. Any request for rescheduling shall be subject to venue availability and cannot be guaranteed.

10. General

- Participants must comply with **Information for Users of the Lee Shau Kee Complex** and always follow staff instructions. For details, please refer to the [website](https://sao.hsu.edu.hk/our-services/pe/sports-facilities/) of PE Section of the Student Affairs Office (<https://sao.hsu.edu.hk/our-services/pe/sports-facilities/>).
- The booking is for **alumni social gathering only** and **must not be used for commercial or teaching purposes**.
- The organiser reserves the right to suspend or terminate any booking if venue rules are breached.
- Participants are required to read carefully the regulations listed. Upon completion of the registration process, participants confirm and agree to accept and abide by all rules, terms and conditions of this event as well as understanding the [Personal Information Collection Statement \(PICS\)](#).
- AAAO reserves the right to change the event content, terms and conditions at any time without prior notice. In case of any disputes, the decision of the AAAO shall be final and binding. In the event of any discrepancy between the Chinese and English versions of the terms and conditions, the Chinese version shall prevail.

Enquiries: Advancement and Alumni Affairs Office

(Phone) 3963 5393

(Email) alumni@hsu.edu.hk