Accountant / Assistant Accountant

TAI HUNG FAI ENTERPRISE CO. LTD.

Company	Tai Hung Fai Enterprise Co Ltd
Location	Admiralty, Central and Western District
Job category	Financial Accounting & Reporting (Accounting)
Employment type	Full time
Source status	Posted 2 days ago

Responsibilities

- Responsible for full spectrum of accounting functions
- Assist in review of financial statements and provide value added analysis
- Assist in management reporting, annual budgeting & rolling forecast
- Handle full sets of accounts and support month-end closing
- Handle statutory audit, tax filing matters and liaise with external auditors
- Review expenses to ensure compliance with the firm policies
- Supervise junior accounting staffs for daily routine
- Handle ad-hoc projects assigned by management

Requirements

- Degree holder in Accounting/Finance discipline
- 2-4 years relevant working experience preferably in property investment industry
- Good communication skill, independent and proactive
- Able to handle multiple tasks under a tight deadline with highly accuracy
- High proficiency in spoken and written English and Cantonese
- Proficiency in MS Office and knowledge of FlexSystem is a plus

Application information

A competitive remuneration and benefit package will be offered to the right candidate. Interested parties, please send your resume, expected salary and contact details to rose.chan@thf.com.hk.

Personal data collected will be treated strictly confidential and will be used for recruitment purpose only. Applicants who are not invited for interview within 2 months may consider their applications unsuccessful. All data of unsuccessful applications will be destroyed after 6 months.

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